



Proposal Guideline Sheet

The following is an outline to assist you in writing your proposal for the DMRC. We ask you to follow the format closely, as it will aid us in obtaining the necessary permissions from the Egyptian Authorities (Egyptian Environmental Affairs Agency, EEAA) for your research and field work in Egypt.

Please send all proposals with the appropriate letterhead of your institution

Title: “Proposal to the Nature Conservation Sector of the Egyptian Environmental Affairs Agency”

State the title of your intended scientific project/ field work/ course

Indicate the dates the project is to be carried out.

List the names of the organizers of the project, the address of your University, and relevant contact information.

Objective: State the objective of your project (here it is advisable to stress the value of your project in concern to environmental issues and conservation efforts.) 500 words or less.

Project Plan: This is a description of your intended fieldwork, research and course program. (500 + words)

- Time-Table
- Intended sites of observation
- Description of in-situ observations and experiments to be carried out- Please include the methods to be used (in sufficient detail), and whether you will require samples from the environment. (see below)
- Excursions to national parks or protected areas- Currently it is generally prohibited to take any samples out of a national park or protected area. We encourage you to address in your proposal that your methods are strictly observational in these areas. (If your work requires you to do any sampling in a national park or protected area, please contact the DMRC directly for further instructions.)

Samples: Permission is required from the Egyptian Environmental Affairs Agency for all samples taken from the environment. If you plan to take samples, please include an explanation as to how this will apply to your project. All samples must be returned to the environment upon completion of the project.

*Note: It is rare for the EEAA to grant permission to take any samples out of the country. If your work requires you to do so, please contact the DMRC directly for more information.

List of Participants: Please include the first and last names, passport numbers, and the status of each participant (ie professor, supervisor, student etc).

The DMRC requires scanned copies of all passports at least three weeks prior to your arrival date

Proposals should range in length between 1-3 pages depending on your specific course program. If you require assistance at any stage we are more than happy to advise you.